

OFTO Option Agreement

Application Template

October 2025



**Crown Estate
Scotland**

Oighreachd a' Chrùin Alba

OFTO Option Agreement Application Template

To be read in conjunction with the Crown Estate Scotland's Electricity Transmission Leasing Policy for Offshore Wind (March 2025) and the guidance document (October 2025).

This template is for use when submitting an OFTO Option Agreement (OFTO OA) application to Crown Estate Scotland. The purpose of this template and the guidance is to ensure that the submission provides the necessary spatial information, outline technical details and the strategy & approach for the development and delivery of the OFTO transmission assets to support the grant of an OFTO Option Agreement.

The template is structured in four short sections (including Introduction) and is intended to enable the submission of the relevant information in a succinct format. The submission should be no more than 20 pages.

The submission should have an emphasis on providing accurate, factual spatial information supported by a succinct summary of the strategy for stakeholder engagement and consenting, grid connection, technical/ specification and any key risks and mitigation strategies.

Section 1

Introduction and Background: OSW project summary and grid connection overview

Indicative size: 1 page + maps

Notes: Provide a summary description of the relevant offshore wind project to which this application relates, background on the grid connection process and a high-level overview of the cable route proposal. Suggest supporting maps.

Please use this space to provide details (add extra pages if required)

Section 2

Transmission Assets Specification and Justification (offshore assets/cable route, landfall, onshore assets):

Indicative size: 6 pages

Notes: This should include:

2.1. Details of the requested Option Site

Please provide:

- 2.1.1. A GIS shape file of the proposed Option Site (WGS84 format).
- 2.1.2. The landfall location (larger scale) – if applicable

2.2. Rationale for the proposed Option Site

Describe the rationale for the proposed cable route and justification of the route width. Please outline the process for selection of the proposed cable route, including details of relevant site investigations and best practice used. Explain the rationale for the requested route width at the Option stage, including cable spacing.

2.3. Specification

A draft specification of the works: maximum number of cables (including voltage and AC/DC), any offshore substation(s)/converter station(s), any ancillary equipment; cable protection, the nature of works at the landfall (if applicable), the connection point to the onshore grid network, brief overview of the onshore works.

The location and boundary of the Option Site are to be approved by Crown Estate Scotland based on the developer's requirements and associated justification.

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Section 3

Third-party Engagement and Consenting:

Indicative size: 7 pages

Notes: This should include:

3.1. Stakeholder engagement on the cable route

Please provide detail of stakeholder/third-party engagement undertaken throughout all cable route development stages with e.g. fisheries, statutory bodies, other developers, TOs etc. Provide an explanation of how this influenced the chosen cable route.

3.2. Third-party interests and any proximity/conflicts mitigation (if applicable, relevant evidence should be provided such as HoTs)

Summary of any overlapping third-party interests on the selected route (or landfall if applicable) and mitigation/evidence of discussions/agreements to find mutually acceptable solutions/HoTs on proximities & overlaps, collaboration agreements or similar.

3.3. Evidence of Marine Licence

Brief summary of Marine Licence application and determination process and any conditions. Please provide links to the relevant web pages.

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Section 4

Ownership structure and OFTO Strategy:

Indicative size: 5 pages

Notes: This should include:

- 4.1. **Ownership structure of project entity**
Please provide a description of the ownership structure of the project entity for the OFTO Option Agreement and how it links to the wind farm developer.
- 4.2. **OFTO delivery model and strategy**
Set out the chosen OFTO delivery model and OFTO strategy and rationale for this. Include a summary of key risks and mitigations (include the timeline).

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Please use this space to provide details (add extra pages if required)

Edinburgh Head Office

Crown Estate Scotland
Quartermile Two
2nd Floor, 2 Lister Square
Edinburgh, EH3 9GL
Tel. 0131 260 6070
enquiries@crownestatescotland.com

Glenlivet Estate Office

Main Street
Tomintoul, Banffshire
AB37 9EX
Tel: 01479 870 070
info@glenlivetestate.co.uk

 [@CrownEstateScot](https://twitter.com/CrownEstateScot)

 www.linkedin.com/company/crown-estate-scotland

www.glenlivetestate.co.uk
www.crownestatescotland.com