



**Crown Estate
Scotland**
Oighreachd a' Chrùin Alba

Sustainable Communities Fund • Environment Grant

Application form



Section 1 - Contact details

Name

Please indicate whether you are:

The Tenant

A representative of the Tenant

Organisation (if applicable)

Company/Charity Registration Number (if applicable)

Position

Email address

Telephone number

Correspondence address

Section 2 - Tenancy agreement

Name of tenant/s or business name

Location

Type of activity

Expiry date (if applicable)

Section 3 - Proposed project

i) Project description

In less than 400 words, describe the project that the grant will be used for and provide detailed information regarding the environmental benefits and details of any engagement with stakeholders e.g. NatureScot, SEPA, local community groups etc. The description of the benefits should also include details of when the benefits are expected to be realised and risks to the delivery of the benefits.

Location of project (please provide address or OS grid reference). A location plan should be attached to your application.

Is the application within your existing lease area?

Yes

No

N/A

If the application is not within your existing lease area or is in a separate location to your rights, please provide the following:

- reason(s) for the location of your project including why the application is not within your leased area
- landowner details for the proposed location and written confirmation that the project has permission to proceed on that land
- any partnership working with the relevant landowner e.g joint funding or in-kind benefits.

ii) Project costs

What is the **total** cost of the project?

How much funding are you seeking from Crown Estate Scotland?

Are you seeking funding from other sources?

Yes

No

If you answered 'Yes' to the question above, please provide details of other sources of funding (note that additional funding is required to be confirmed when applying for monies from the Environment Fund).

What will the grant be spent on? Please include a detailed cost breakdown here or attach a spreadsheet containing such a breakdown to your application.

iii) Project delivery

What is the timeline for undertaking the project and when will costs be incurred? Note that applications must demonstrate that the project will be complete within 18 months of receipt of funding.

What personnel will be required to deliver the project and who will manage the delivery of the project?

Will there be ongoing maintenance associated with the project? If yes, who will be responsible for this and how will it be funded?

Section 4 - Other information

Is there any further information you would like to provide in support of your application?

This could include details of how your project will meet the Real Living Wage requirements, or equality and diversity benefits associated with the project.

Section 5 - Documentation

What documentation do we need to see?

e.g. plan showing location of proposed works

e.g. copy of lease

e.g. copy of quotes etc

e.g. copy of any necessary permissions

e.g. spreadsheet with detailed costs

e.g. correspondence with relevant stakeholders

Declaration

I confirm that the information provided in this application is correct and that I am authorised to make the application.

I understand that decisions made by Crown Estate Scotland are final.

Name

Signature

Date